

ETix Online Fish Tickets

Quick Start Guide for California Dealers

1 Log in to the ETix Website

Open ETix by doing one of the following:

- Click this link <https://etix.psmfc.org>.
- Open your web browser (Internet Explorer, Chrome, Firefox, etc.) then copy and paste the above link in the URL field.

Enter the **user name** you were given by PSMFC or your organization's administrator and your **password**.

If you do not have login information, click the **Request an Account** link and fill in the requested information.

Note: If you are already using ETix, this is the same user name and password you have been using to submit Fish Tickets.

Note: The user name may be an email address.

Pacific States Marine Fi

ETix Portal

E-Tix Portal - Login

Login
Request an Account

Login

Username

Password

Submit

[Forgot Username or Password](#)

2 Enter Fish Tickets

Create a new ticket

In the ETix website, click the **Enter Tickets** link under the Fish Tickets menu.

If you have multiple plants or dealer numbers, select the **Location** from the drop-down list.

Create New Ticket: Step 1
Dealer - Location: Test CA - Chester
State: California
Landing Date: 07/01/2018
Cancel Enter Ticket

Enter or use the calendar to select the **Landing Date** and click the **Enter Ticket** button.

Landing information

The ticket number is automatically generated and will display on the tab in the upper left corner of the entry screen.

For Quota Share tickets, click the **IFQ Landing** check box and enter IFQ information.

100011E **DRAFT** Cancel Save Submit Delete New Print Fir
State of California - 1 - Electronic 6 of 2
IFQ Landing? IFQ Vessel Account #: VABC1234 IFQ Mgmt Area: 200 - 40'10 to 36 Sablefish Tier? Fed. LE Permit: GF0967 (-CF5257TA)

For Sablefish Tier landings during the season, click the **Sablefish Tier** check box and enter Limited Entry Permit information. Additional permits can be entered associated with Sablefish pounds in the species section below.

100008E **DRAFT** Cancel Save Submit Delete New Print Fir
State of California - 1 - Electronic 7 of 2
IFQ Landing? IFQ Vessel Account #: IFQ Mgmt Area: Sablefish Tier? Fed. LE Permit: GF0967 (-CF5257TA)

For each field, click on the arrow to choose from the drop-down list or type in the code or name to filter the list.

For some fields, dealers can control the items available in the drop-down list . When you can add, edit or search a drop-down, a circular brown “more” button will display next to that field.

Form fields and values:

- Date of Landing: 07/05/18 Change
- Dealer # (Name): 09999 (Test CA - Che...)
- State Permit #: []
- Fisherman I.D. (Last, First): L12345 (Sparrow, J) [more]
- Port of 1st Landing: 200 - EUREKA AREA []
- Inside/Outside: Outside State Waters []
- Vessel I.D. (Name): 78888 (Black Pearl) [more]
- Primary Gear: 54 - MIDWATER TRAWL []
- Fishing Block: 1041 - EUREKA AREA, BL []
- CG Vessel #: []
- Transportation #: []

License, vessel, fisherman information

If the fisherman or vessel is not in the list, click the **brown, more** button to the right of the field to open a search screen.

Search fields:

- Fisherman I.D. (Last, First) [] [more]
- Vessel I.D. (Name) [] [more]
- CG Vessel #: []

Enter the name or number to search for the fisherman or vessel.

Search for license... [Sp] Show Expired Show Deactivated

I.D.	Fisherman	Valid From	Valid To	Options
L12345	Sparrow, J	04/01/2018	03/31/2019	Delete
L99887	Spreng, M	04/01/2018	03/31/2019	Delete

Add New License [] Select []

Select a row on the table and click the Select button to choose an existing **License**. Or click the **Add New License** button, to add a new one.

Fish information

Enter the **species of fish** by typing in the species code or species name; or by selecting directly from the drop-down list.

Fish Code - Description

205 - Sole, Dover
206 - Sole, English
254 - Perch, Pacific Ocean
244 - Whiting, Pacific
206 - Sole, English
244 - Whiting, Pacific
bla
071 - Bullhead, Black
252 - Rockfish, Black
535 - Abalone, Black

Total:

Enter the **weight** in pounds and **price** per pound.

Condition, gear and use, will automatically store the standard value but can be changed by typing or selecting from the drop-down list.

On Sablefish Tier tickets, additional permit numbers can be entered associated with Sablefish species in the GF # field. If the pounds should apply to daily trip limit, enter DTL in place of a permit number.

Fish Code - Description	Gross Lbs	Price Per Lb	Amount	# of Fish	Condition	Grade	Gear	Use	GF #	
679 - Thornyhead, Shortspine	50.00	\$ 6.0000	\$ 300.00		6		05	3		X
190 - Sablefish	110.00	\$ 3.0000	\$ 330.00		6		05	3	GF0021	X
190 - Sablefish	20.00	\$ 3.0000	\$ 60.00		0		05	3	GF1234	X

To indicate Take Home pounds, select 5—Personal Use in the Use field.

To indicate Weighback pounds, select 11—Unmarketable Fish in the Use field.

IMPORTANT: Save and Submit

Click the **Save** button to save a working copy of your fish ticket as a draft.

DRAFT



Or click the **Submit** button if the ticket is complete.

Saving a draft ticket saves it for further edits but **does not** satisfy your requirements to submit tickets within a 24 hour window.

In order to satisfy the reporting requirements you must **Submit** the ticket.

After a ticket has been submitted, you can still **edit** it. You will need to **resubmit** the ticket after making any changes.

FINAL



Each ticket is submitted separately or select a group to submit from the search screen (see page 7).

Submit Fish Ticket ✕

Read the following statement:

I hereby certify that all of the information submitted in, and in support of, this application is true, accurate and complete. I am also agreeing to conduct business electronically with the National Oceanic and Atmospheric Administration in accordance with the Government Paperwork Elimination Act (GREA) (P.L. 105-277, 44 U.S.C. 3504 note). I understand that transactions and/or signatures in records may not be denied legal effect solely because they are conducted, executed, or

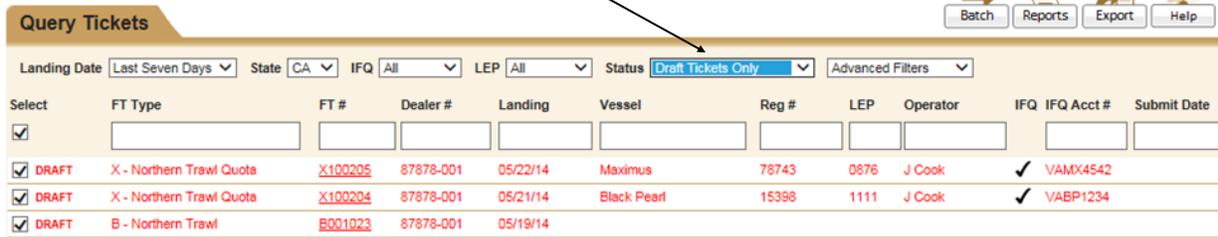
I have read and understand the statement above:

On the **Search Screen** the status of each ticket is displayed to the left of the Fish Ticket type. Draft tickets are displayed in red.

Search Dealer Tickets											
Landing Date		State		IFQ		LEP		Status		Advanced Filters	
Last Thirty Days		CA		Non-IFQ		All		All			
Select	FT Type	FT #	Dealer #	Landing	Vessel	Reg #	LEP	Operator	IFQ Acct #	Submit Date	
<input checked="" type="checkbox"/>											
<input checked="" type="checkbox"/>	SUBMITTED 1 - Electronic	100009E	09999	07/11/18	SWAN	04200		D Duck		07/11/18	
<input checked="" type="checkbox"/>	SUBMITTED 1 - Electronic	100014E	09999	07/11/18	Funny Fishing	12345		S White		07/11/18	
<input checked="" type="checkbox"/>	SUBMITTED 1 - Electronic	100012E	09999	07/10/18	Q Packadooty	98765		M Mouse		07/10/18	
<input checked="" type="checkbox"/>	SUBMITTED 1 - Electronic	100013E	09999	07/09/18	NA	72541		H Solo		07/10/18	
<input checked="" type="checkbox"/>	DRAFT 1 - Electronic	100008E	09999	07/05/18	Black Pearl	78888	0967	J Sparrow			

Submit Batch of tickets

On the Search Screen, select **Draft Tickets Only** in the Status filter.

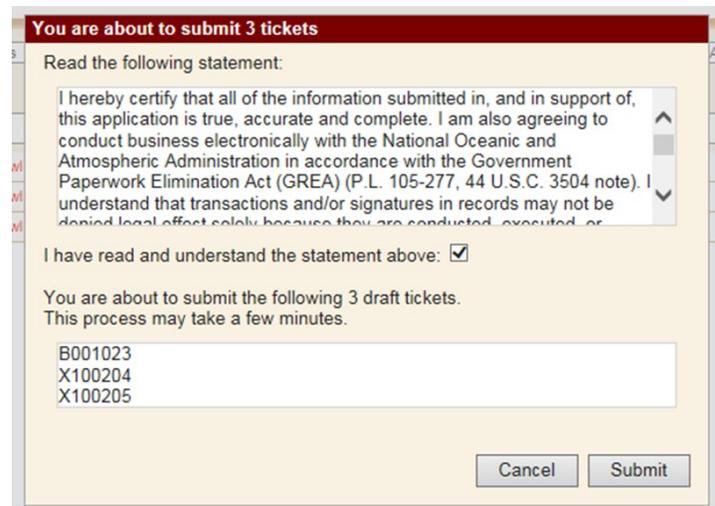


Select	FT Type	FT #	Dealer #	Landing	Vessel	Reg #	LEP	Operator	IFQ	IFQ Acct #	Submit Date
<input checked="" type="checkbox"/>											
<input checked="" type="checkbox"/>	DRAFT	X - Northern Trawl Quota	X100205	87878-001	05/22/14	Maximus	78743	0876	J Cook	✓ VAMX4542	
<input checked="" type="checkbox"/>	DRAFT	X - Northern Trawl Quota	X100204	87878-001	05/21/14	Black Pearl	15398	1111	J Cook	✓ VABP1234	
<input checked="" type="checkbox"/>	DRAFT	B - Northern Trawl	B001023	87878-001	05/19/14						

Click the **Select** check boxes to choose the tickets you want to submit.

Click the **Batch** button to submit the selected Draft tickets.

Confirm and click the **Submit** button.



You are about to submit 3 tickets

Read the following statement:

I hereby certify that all of the information submitted in, and in support of, this application is true, accurate and complete. I am also agreeing to conduct business electronically with the National Oceanic and Atmospheric Administration in accordance with the Government Paperwork Elimination Act (GREAA) (P.L. 105-277, 44 U.S.C. 3504 note). I understand that transactions and/or signatures in records may not be denied legal effect solely because they are conducted, executed, or

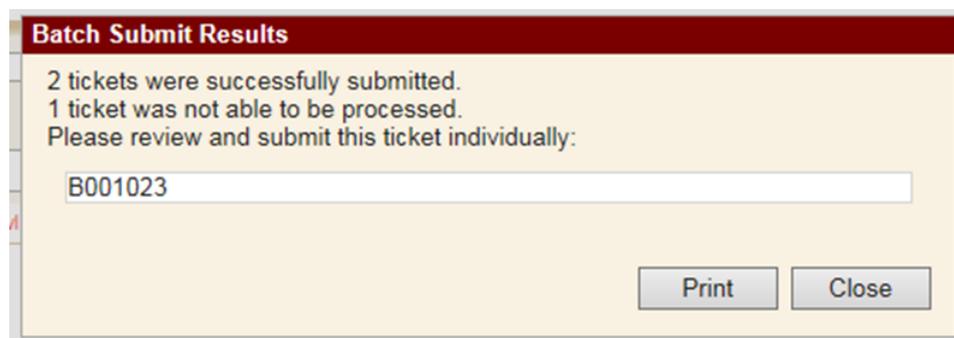
I have read and understand the statement above:

You are about to submit the following 3 draft tickets.
This process may take a few minutes.

B001023
X100204
X100205

Cancel Submit

Submission Results will display the number of tickets successfully submitted and will list any tickets that could not be processed. Click **Print** to print a list of tickets that need to be submitted individually or click **Close** to return to the Search Screen.



Batch Submit Results

2 tickets were successfully submitted.
1 ticket was not able to be processed.
Please review and submit this ticket individually:

B001023

Print Close

Licenses, Vessels, Operators, etc.

Click each of the links under the **Manage Lists** menu to review the lists for your organization.

Note: These are the records you have previously used on Fish Tickets.

-  **Licenses**
List of Licenses available when entering fish
-  **Vessels**
List of Vessels available when entering fish
-  **Operators**
List of Operators and Owners (in the case of)
-  **Buyers**
List of Buyers (Washington Only) available wt
-  **Cost Types**
List of Cost Types available when entering co
-  **Unloading Stations**
List of Unloading Stations available when ent

Tips:

- Click the **Show Expired** box to display items that are no longer active.
- Under **Options** are blue links for tasks that are available for specific records. For example on an expired license, you have the option to click the blue Renew link to renew the license.

Operator	Valid From	Valid To	Options	Show Expired <input checked="" type="checkbox"/>
Sparrow, J	4/1/2013	3/31/2014	Delete	
Stubbing, C	4/1/2013	3/31/2014	Delete	
Jones, Q	4/1/2012	3/31/2013	Renew Delete	

- You can also search, add and edit these lists directly in the Fish Ticket entry screen by clicking the more button (see page 5).
- To add a new record, use the **Add New** button in the lower left corner of each screen.
- Fisherman can be added directly on the License screen by clicking the blue **Add** link.

Add New ✕

License #

Fisherman -- Select Existing Fisher -- Add

Valid For April 2018 – March 2019